



Working for pupils with English as an additional language

naldic

National Association for Language Development in the Curriculum

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

National Association for Language Development in the Curriculum
NALDIC
Building L010
University of Reading
Reading
RG1 5AQ

Originator's Identification Number

6	3	0	2	3	7
---	---	---	---	---	---

Name(s) of Account Holder(s) of Bank or Building Society account

Bank/Building Society account number

--	--	--	--	--	--	--	--

Branch Sort Code

--	--	--	--	--	--

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

FOR NALDIC USE ONLY
This is not part of the instruction to your Bank or Building Society

Date received _____

Processed _____

Instruction to your Bank or Building Society

Please pay NALDIC Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with NALDIC and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

Membership Number (to be completed by NALDIC for new members)

										D
--	--	--	--	--	--	--	--	--	--	---

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee



- This Guarantee is offered by all Banks or Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change NALDIC will notify you 30 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by NALDIC or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.